



# Diploma of Business (Compliance)

## BSB50120

This qualification reflects the role of individuals in a variety of Business Services job roles. These individuals may have frontline management accountabilities. Individuals in these roles carry out moderately complex tasks in a specialist field of expertise that requires business operations skills. They may possess substantial experience in a range of settings, but seek to further develop their skills across a wide range of business functions.

### Job roles:

- Executive Officer
- Program Consultant
- Program Co-ordinator

To gain the Qualification – 12 Units must be completed consisting of 5 core and 7 elective units. There is an opportunity for students to select from a group of Electives, which will be discussed on enrolment.

**Course duration: 12 – 24 months**

### Core Units

BSBCRT511	Develop critical thinking in others
BSBFIN501	Manage budgets and financial plans
BSBOPS501	Manage business resources
BSBSUS511	Develop workplace policies and procedures for sustainability
BSBXCM501	Lead communication in the workplace

### Elective Units

BSBOPS504	Manage business risk
BSBPMG530	Manage project scope
BSBAUD411	Participate in quality audits
BSBAUD513	Report on quality audits
BSBAUD514	Interpret compliance requirements
BSBWHS521	Ensure a safe workplace for a work area
BSBCMM511	Communicate with influence

The NSW Department of Education has recognised our organisation as a High Performing Provider

Smart and Skilled funding - upon eligibility this training is subsidised by the NSW Government

### Contact us for more information:

**TEAMS Training**

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